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Please send back by mail or by e-mail before March 16th, 2012 with your payment to the Organizing Secretariat:

▶ **PLB. Organisation Inc. / MSDA 2012**

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Web site: www.msdacongress.com

PRESENTING AUTHOR'S IDENTITY

Title: Dr. Prof. Mr. Mrs. Ms. **Gender:** Male Female
Speciality: Cardiologist Diabetologist Endocrinologist Family Doctor Internal Medicine
 Other (please specify)

Firstname _____ FAMILY NAME _____
Company name _____
Department _____
Address _____
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PERMISSION TO REPRODUCE PRESENTATION

I agree to any recording and/or reproduction (Audio /Video recording / Abstract Book)
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CONFIRMATION OF RECEIPT OF THE ABSTRACT

An e-mail of confirmation will be sent to you upon receipt of your abstract.

REVIEW DECISION – LETTER OF ACCEPTANCE

The official letter of acceptance including presentation instructions will be mailed to the presenting author.

CONGRESS REGISTRATION

REGISTRATION FEES

CATEGORY	Before 31/12/2011	From 01/01/2012 to 31/03/2012	From 01/04/2012 and on site registration
ABSTRACT AUTHOR	<input type="checkbox"/> 239 €	<input type="checkbox"/> 239 €	<input type="checkbox"/> 239 €

The registration fee includes:

- Attendance to all scientific sessions • Entrance to the exhibit and poster areas • Final program • Abstract book • Attendance certificate • Badge and congress bag • Lunches (17/05, 18/05, 19/05) • Coffee breaks (each day) •



ABSTRACT PREPARATION INSTRUCTIONS

1. The abstract should be descriptive and precise. Each abstract should include a title, author(s) and their affiliation, and abstract text.

2. Abstracts must be written in English and must be in electronic format. Please use Microsoft Word. Please ensure that the abstract is scientifically, linguistically, and graphically clear.

3. All abstract must be built on the same design and must be printed on A4 (21 X 29.7cm) white paper only. Abstracts must fit entirely within the abstract box.

Title

Font: *Boldface Helvetica in upper and lower case and not entirely in upper case, 14 points, justified*

Authors

Font: *Helvetica italics, 10 points, justified*

Start the complete list of authors on a new line.

The author presenting the work at the congress should come first and be underlined. Only the initial of the author's first name will be used.

The author's names, function, institution and country must not exceed 5 lines.

Only mention the city and country of the Institute where the author works (do not include the full address). Function, name of institute and country will be in *Helvetica normal (or Roman), font size 10*.

Leave a double-space between the heading and the text of the abstract

Text

Font: *Helvetica, 10 point, normal, justified*

Use the full width of the box, without indentations or catch letters.

Use single-spacing throughout the whole abstract. Important points could be typed in *Helvetica bold*. Do not use italics in the text of the abstract.

Use standard abbreviations and generic names of drugs if needed.

HOW TO SUBMIT AN ABSTRACT

► **By e-mail** (msda@agence-plb.com): Abstracts sent by e-mail are accepted only if submitted as an ATTACHED FILE. Please do not forget to include all the information requested on the Abstract Submission Form

► **Through the MSDA 2012 website**: you will find all the instructions for the submission of your abstract at: www.msdacongress.com

DO NOT FOLD THE PAGES ON WHICH THE ABSTRACT HAS BEEN TYPED.

▶ ABSTRACT SUBMISSION FORM

Firstname

LAST NAME

PAYMENT

Please indicate which of the following means of payment you intend to use for your congress registration:

Bank transfer in Euro (€)

Please enclose a copy of the bank receipt

Payment must be made to PLB. Organisation Inc.

Bank name: Société Générale / Saint-Germain-en-Laye

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Important / please indicate as a reference "MSDA 2012 registration fee + presenting author identity"

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Please be informed that no payment by American Express or Dinners can be accepted

Please charge Euro (€) to my below bank account

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Expiry date (MM/20YY)

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My signature above authorizes PLB. Organisation Inc. to charge my credit card for the total amount of the registration if my abstract is accepted

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CANCELLATION AND NAME CHANGE POLICIES

Any cancellation should be notified in writing to PLB. Organisation and will be subject to the following conditions:

Before March 31st, 2012, refund of registrations subject to a 30% administrative charge. All refunds, if any, will be made after the congress.

After March 31st, 2012, no refund.

Replacements of confirmed registrations are accepted with a charge of 50€ per participant until April 30th, 2012.

Beyond, no refund.

INVOICING ADDRESS (Compulsory if different from presenting author identity)

First name

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REGISTRATION AGREEMENT

I do accept the conditions regarding registration and cancellation as stated above

Date

Signature

Company stamp (for institutions only)